

WINENA CHAPTER MEETING MINUTES
February 9, 2005 – 10:00 a.m. Regular Meeting

Chapter President Dave Sleeter called the regular meeting to order at 10:03.

Board members present: Dave Sleeter, Jay Maritz, Al Blencoe, Lynn Wallace, Julie Cipra

Members present were: Dennis Stillwagon, Positron Public Safety; John Liddell, Chippewa Falls Police Dept; Gerald Thorpe, Shawano Co Sheriff; William Mott, Shawano Co Sheriff; Mike Thompson, LaCrosse PSC; Nancy Heimke, LaCrosse Co PSC; Kathy Ivans, Menomonee Falls; Rick Campbell, Green Co Sheriff; Tim Lehmann, Buffalo County LIO; Teresa Huettl, Forest Co 911; Sandra Curtis, Portage Co EM/911; Kate Beinecke, SBC Public Safety; Corey Kopenski, SBC Public Safety; Jeff Roemer, RW Management Group, Inc; Paul Wittkamp, State DPH-EMS Comm; Drake Fleege, Motorola; Sherry Vike, Sun Prairie Police; Glenna Johnson, GeoComm Inc; Jim Galloway, Vilas County EM; Brenda Nelson, Wood Co; Steve Kreuser, Wood Co; Jim Tollaksen, Verizon; Gary Ackerman, Verizon; Jaime Thursten, Centurytel.

Approve minutes of last regular meeting on November 10th, 2004 as posted on the WINENA website: Motion to approve by Blencoe, all in favor, aye.

Public Comment: None

Treasurer's Report: Wallace reported that there is \$23,047.74 in the checking account as of 1/31/05. Wireless presentation costs were about \$2800 and APCO will be reimbursing us for half. 2004 taxes are done and sent out.

Wireless 911 Application Information: Spare Wireless Implementation Handbooks were on-site for those who needed them. Sleeter stated that the Wireless 911 grant application was posted on the PSC website February 7th. There is also a hyperlink to the PSC application on the WI-NENA website. In addition to the application the following downloadable documents are available to assist you: The ERFS User Manual, Application Instructions, W-9 form, PSC 173 Statutes.

Electronic Application Submission

Various discussions regarding the application process. Although the application is in a Word format it **must be submitted electronically in a .pdf format**; paper applications will not be accepted. If anyone is having trouble converting a Word Document into .pdf format contact Al Blencoe and he may be able to help you. You must also create a user name and password to submit it electronically. You may need to scan some documents such as paid invoices, bids, and county resolution. There is a 53 mb file size limitation. For all of these reasons it is highly recommended that you **DO NOT WAIT UNTIL THE LAST MINUTE TO FILE**. Applications received after April 1, 2005 will be penalized regardless of whether there were transmission problems or not.

Wireless 911 Grant Discussion/Questions

Are consultant fees for assisting in the grant application reimbursable? Sleeter indicated that he was told no initially, but at the January 25 meeting with the PSC in Madison there were told they didn't know for sure. Maritz suggested that if the fees really had a wireless component then submit and prioritize it.

Question as to whether there would be penalties if a county pulls out of wireless after the three years. Maritz assumes there will be some type of written stipulation that we will maintain for a certain period of time. Maritz also reminded PSAP's to be sure and include all wireless expenses through the end of the reimbursement window, not just initial set-up costs.

Conference: Nancy Heimke reported that the Pre-Conference presenter, opening speaker, and closing session is done. If you have ideas for a regular presentation send an email to the WI-NENA website or contact a committee member.

Upcoming informational sessions that may be of interest to PSAP's or Land Information Offices. Wisconsin Counties Association will be discussing Wireless 911 in Wausau on Monday, February 28 at the Plaza Hotel from 9:30 to 3:00. Speakers will be Dennis Klaila of the PSC and Rich Tuma of Waukesha County. You can register on the Wisconsin Counties Association website. Believe fees are \$60 for the 1st person, \$45 for the second, and \$35 each additional person.

GITA (GeoSpatial Information Technology Association) will be conducting a presentation in Waukesha on March 17th. See the WI-NENA website for details.

Wireless Phase I and II presentation: Sleeter introduced Jeff Roemer of RW Management Group, Inc. Jeff provided a half hour power point presentation on the basics of wireless implementation.

Wrap Up. Blencoe mentioned the need for more people to become actively involved in WI-NENA, committees, etc. We can always use new ideas and perspectives. We still need to keep working on the wireless program, particularly the sunset provision of the grant. Blencoe asked if there were any other presentations/topics people would like discussed at our quarterly meeting such as VoIP, GIS, training on using Lat/Lon?

Reminder that the next meeting will be held on May 18, 2005 at the Portage County Annex in Stevens Point WI at 10:00 a.m.

Adjourn: Motion to adjourn by Sleeter at 11:23, 2nd by Lynn Wallace.

Respectfully submitted,

Julie M. Cipra

Julie Cipra, Secretary